

Wheelton Parish Council

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**17 Higher Meadow
Clayton-le-Woods
Leyland PR25 5RJ**

Clerk to the Council: Mrs Joanne Carr

NOTICE OF MEETING

A Meeting of WHEELTON PARISH COUNCIL will be held in the Small Hall, Heapey and Wheelton Village Hall, West View, Meadow Street, Wheelton at **8.00pm** on Monday 1 September 2025 for the transaction of the following business.

DATED this 20 August 2025

PARISH CLERK: Joanne Carr

A G E N D A

1. Apologies.
2. Declarations of Members' interests on any matters to be placed before the Council.
3. To confirm and sign the Minutes of the Parish Council Meeting held on the 7 July 2025.
4. To consider the Police Report.
5. Public Forum.
6. Enhancing Wheelton.
 - (a) Traffic Issues – Finger Post
 - (b) Recreation Area
 - (c) War Memorial
7. To Consider the Parish Council's response to Planning Applications received from the Borough Council.

8. To approve schedule of payments since 7 July 2025.
9. To note the Local Government Services Pay Agreement 2025, has now been approved by the Unions and has been backdated to 1 April 2025.
10. To receive the ROSPA play inspection report and consider any action required.
11. To receive and agree the quotations for the Christmas Tree, lighting and installation.
12. Items for Information
13. Date of Next Meeting
Monday 6 October 2025 at 8.00pm.

Members of the Public

Welcome to Wheelton Parish Councils meeting if there is a specific item on the agenda you wish us to consider we will endeavour to deal with it as soon as possible.

Please note that we will allow a spokesperson to outline your views but we will have to impose a time limit on the discussion which will be a maximum of 15 minutes.

If there is a personal "verbal" attack or otherwise on any member of the council or public, the Clerk will issue a warning that the meeting will be suspended until order is restored.

If the disturbance continues the offender/offenders will be asked to leave and the meeting will reconvene at another time.

**MINUTES OF THE 1076th WHEELTON PARISH COUNCIL MEETING
HELD ON MONDAY 7 JULY 2025
AT WHEELTON VILLAGE HALL, WEST VIEW, WHEELTON**

PRESENT: Councillors Harper (Chair), Mrs Berry, Dickenson, Mrs France, Scambler and Wheale.

IN ATTENDANCE: Mrs J Carr (Parish Clerk).
Three members of the Public.
Mrs C Fisher-Bradshaw
(Chorley Borough Council Social Prescribing Team)

CHORLEY COUNCIL'S SOCIAL PRESCRIBING

Mrs Fisher-Bradshaw advised that she was part of the Social Prescribing Team from Chorley Borough Council and advised that they were a team of eleven who offer 1-2-1 support for the residents of Chorley who are struggling with Social Isolation, Mental Health issues, Financial or Citizens Advice matters. The Team will visit someone when it is most appropriate for that person. They can support for approximately 12 weeks. They do not transport people in their own cars, provide cate packages and are not Social Services. They will also provide a family service for families with children under 18 and can support parents with Team Around the Family (TAF) meetings.

The team has to have the families consent to be able to engage with them and are funded by two Primary Care Networks so can only work in the areas with those particular surgeries so do not cover Eaves Lane Surgery, Adlington Medical Centre, Buckshaw Surgery and Clayton Brook Surgery.

There has been some uptake in this area but the majority is in the Chorley East area, so the Team want to increase their engagement in other areas.

Councillor Mrs France advised that as a Previous GP, she would have loved to have been able to use this service and explained how it would be very useful. It was felt that it had made a big difference to people in the area and the team were doing a fantastic job.

Mrs Fisher-Bradshaw explained how the service was managing to reduce the number of doctors appointments required in the areas that they operated where people had visited their doctor over the previous three weeks. Mrs Fisher-Bradshaw advised that they have some funding that can be offered to people

such as passes for swimming at Chorley Swimming Baths but can not fund transport.

Mrs Fisher-Bradshaw was thanked for her presentation and she left the meeting.

APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillor Hayes.

DECLARATIONS OF INTEREST

Councillors Mrs Berry, Scambler, Dickenson and Wheale declared a non-pecuniary interest in 295/07/25 – planning application 25/00494/PIP as they knew the applicant.

CHRISTMAS 2025

The Residents in attendance advised that they were the organisers of “Friends of Wheelton Christmas Tree” and had run the Carols around the Tree last year on behalf of the community. They had insurance and the PCSO’s had attended along with Marshals to ensure the safety within the area. Discussions were had and questions asked as follows:

Q. What happened to the finances from the collection?

A. They were split between Derian House and the Village Hall.

Q. Were the group aware that the collection had previously been given to the War Memorial Trust for the upkeep of the War Memorial and grounds?

A. No.

Q. The Parish Council were advised that one of group had tried to make a duplicate of the key to the War Memorial, does anyone know why they wanted it?

A. No, no-one at the meeting knew anything about that.

Councillors reported that it had been announced at the event that it was being run in memory of Richard Shorrocks and advised that knowing Richard they did not think that he would want it to be done in his memory because it was a community event that he had joined and was very private.

291/07/25 Councillors RESOLVED that the Friends of Wheelton Christmas Tree should be agreed to take on the running of the annual event.

The Clerk gave an overview of the quotation received that afternoon for an illuminated tree to be erected in the War Memorial Gardens for the Christmas period. Councillor Wheale was thanked for his efforts in securing and erecting a tree for the previous years and it was noted that arranging for a contractor to provide this service was in no way showing any criticism of his work but was to ensure Health and Safety regulations were covered now that Councillor Wheale had retired and therefore did not have his own insurance.

292/07/25 It was RESOLVED that quotations for an 18 Foot tree with lights be sought. It

was further Resolved that Councillor Harper would organise the other lights for the War Memorial gardens.

MINUTES FROM THE LAST MEETING 2 JUNE 2025

293/07/25 The minutes were accepted as a true and accurate record and signed by the Chair on behalf of the Parish Council.

POLICE REPORT

There was no report from the Police.

The Clerk advised that the crime statistic website had not been updated since March 2025.

COMMENTS FROM THE PUBLIC

Councillors reported that the Bench in the layby in Higher Wheelton and the Notice Board in Higher Wheelton would need repairs/replacing at some point in the future.

ENHANCING WHEELTON

a) Traffic Matters

Councillor Hayes reported that he was progressing with work to the fingerpost. The post had been secured in the ground and replanted and quotations were being sought for the replacement metal work.

Councillors noted that the replacement sign at the top of Millbrook Close had been completed by the Borough Council.

b) Recreation Area Enhancement

The Clerk reported that the Borough Council had been requested to arrange for the bark to be topped up on the play area but no quotation had been received yet.

c) War Memorial

It was noted that work would be required to the door of the War Memorial and that the post holding the Gardens plaque was starting to disintegrate so would need replacing at some point.

294/07/25 It was RESOLVED that the Clerk should request that the Grounds Maintenance Contractor be asked to undertake the work if it were something that he could organise.

295/07/25 It being nearly 9.30pm, the Parish Council RESOLVED to suspend standing orders and extend the meeting to 10.00pm.

PLANNING MATTERS

296/07/25 The Parish Council make the following comments on planning applications received:

25/00494/PIP Land At West View West View Wheelton
Application for Permission in Principle for the erection of 1no. dwellinghouse (following the demolition of existing detached garage)

Wheelton Parish Council object to this application on the following grounds:

- access. This application would mean additional traffic driving along Meadow Street which is already very difficult to drive up and parking is very limited in the area.
- Local knowledge shows that some vehicles refuse to deliver to addresses if they have to drive up this road.

25/00504/FULHH Triggs Barn Fishwick Lane Higher Wheelton
First floor side extension including balcony.

Wheelton Parish Council make no objection to this application.

25/00549/PIP Blue Dye House Brinscall Mill Road Wheelton
Permission in principle application for the construction of one dwelling following demolition of the existing building.

Wheelton Parish Council make no objection to this application.

25/00539/FUL Little Harbour Farm Harbour Lane Wheelton
Erection of dwelling (following demolition of existing buildings).

Wheelton Parish Council object to this application on the grounds of:

- Encroaching on Green Belt land
- A single-track road which opens out onto Harbour Lane with very little sight line making this dangerous to emerge from the development.

25/00602/FUL Land Between Trigg Barn and 4 Fishwick Lane Fishwick Lane Higher Wheelton
Application for technical details consent for the erection of one dwelling, pursuant to permission in principle ref. 24/00328/PIP

Wheelton Parish Council object to this application on the following grounds:

- Development of the green belt

ACCOUNTS FOR PAYMENTS

297/07/25 All accounts were authorised for payment:

Mrs J Carr – Salary July – £512.00

Inland Revenue – Salary Deductions July - £161.45

Mrs J Carr – HCUK – Heritage Assessment Donation - £500.00

Mrs J Carr – Microsoft 365 – Annual Subscription - £97.20

Lancashire Clockmakers – Annual Clock Service (Grant) - £?

Mrs J Carr – Salary August - £512.00

Inland Revenue – Salary Deductions August - £161.45

DD Easy Websites – Web Hosting and Support July – £30.36

ICO - Data Protection Annual Charge - £47.00

DD Easy Websites – Web Hosting and Support August – £30.36

ACCOUNTS

298/07/25 Councillors RESOLVED to accept the Bank Reconciliation, Receipts and Payments and Income and Expenditure against budget reports to June 2025 as circulated.

LANCASHIRE COUNTY COUNCIL'S LOCAL NATURE RECOVERY STRATEGY

290/06/25 The Parish Council RESOLVED to note Lancashire County Council's Local Nature Recovery Strategy as circulated.

ITEMS FOR INFORMATION

- Chorley Liaison - 16 July 2025

DATE OF NEXT MEETING

Monday 1 September 2025 at 8.00pm.

The meeting closed at 10.00pm.

Minutes approved and accepted as correct.

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Chair

Dated